

Most Urgent

**Office of Principal, Government College for Girls,  
Palwal (Kurukshetra)**

**Notice**

This notice is with reference to the notice dated on 14-09-2022 regarding the data to be uploaded on the web Portal. It has been noticed that the information that are provided to the webportal Committee is not according to the format given in that notice. So, all of the teaching members who are organizing any events and activities are requested to send the information in the following format on the email ID **gcgwebportal@gmail.com** only as soon as the event get completed.

Respected organizers please note the format for uploading the Events/Activity:-


- Event/ Activities (**image format only**)
- Title of Event/ Activities **MUST**
- Description for the Event/ Activities(in English Language only) **MUST**

For uploading the News the format is as:

- News (**image format only**)
- Title of News (in English Language only) **MUST**
- News Description (in English Language only) **MUST**

The notices that are supposed to upload on the webportal should be in **pdf format** only. (it is for both Teaching and Non-Teaching Staff Members).

**All are requested to send the information via email only as per the format mentioned above; no other format will be entertained. Information shared on personal/college Whatsapp group will not be considered.**

  
13/03/2023

Dr. Sapna Khudia  
Date:- 13-03-2023

  
Principal

GCG, Palwal (Kurukshetra)