

OFFICE OF PRINCIPAL GOVT. COLLEGE FOR GIRLS, PALWAL (KURUKSHETRA)

ANNUAL STAFF DUTY LIST

SESSION 2021-22

Memo No.

Dated: 01-01-2022

- The necessary steps are to be taken i.e. inviting quotation, seeking administrative & financial approval etc. wherever necessary by the committee well in the time.
- The next Person in committee will look after the work in case of leave of the convener.

1.	College Council	<ul style="list-style-type: none"> Dr. Meenakshi Mrs. Bir Inder Kaur <i>BIR</i> Dr. Reena Yadav <i>Reena</i> Dr. Punam Devi Bagi <i>Punam</i> Dr. Krishan Kumar <i>dkr</i> Sh. Satbir Singh
2.	Bursar	
3.	S.P.I.O.	<ul style="list-style-type: none"> DR. Meenakshi <i>Meenakshi</i>
4.	A.S.P.I.O.	<ul style="list-style-type: none"> Mrs. Bir Inder Kaur <i>BIR</i>
5.	Staff Secretary	<ul style="list-style-type: none"> Dr. Krishan Kumar <i>dkr</i>
6.	Social Secretary	<ul style="list-style-type: none"> Dr. Rajiv Kumar <i>Rajiv</i>
7.	UGC/NAAC/RUSA/AISHE / Prayaas	<ul style="list-style-type: none"> Dr. Punam Devi Bagi (Convener) <i>Punam</i> Dr Iqbal Kaur <i>Iqbal</i> Dr. Manju <i>Manju</i> Dr. Shreshtha Muraal <i>Shreshtha</i> Sh. Naresh Kumar Nain <i>Naresh</i>
8.	I.Q.A.C.	<ul style="list-style-type: none"> Mrs. Bir Inder Kaur (Convener) <i>BIR</i> Dr. Reena Yadav <i>Reena</i> Dr. Punam Devi Bagi <i>Punam</i> Dr. Rajiv Kumar <i>Rajiv</i> Dr. Seema Pandey <i>Seema</i>
9.	Chief Proctor & Tutor/Mentor	<ul style="list-style-type: none"> Dr. Meenakshi <i>Meenakshi</i> Mrs. Bir Inder Kaur <i>BIR</i> Dr. Punam Devi Bagi <i>Punam</i>
10.	University Affairs / House Examination	<ul style="list-style-type: none"> Sh. Naresh Kumar Nain (C) <i>Naresh</i> Dr. Shreshtha Muraal <i>Shreshtha</i> Ms. Komal Garg <i>Komal</i> Sh. Vinay Kumar Pathak <i>Vinay</i> Ms. Monika <i>Monika</i> Ms. Preeti <i>Preeti</i> Ms. Preeti Sharma <i>Preeti</i> Mrs. Pooja (C.Sc) <i>Pooja</i> Ms. Sindhu Chauhan (Clerk)
	Internal Assessment / University Works	<ul style="list-style-type: none"> Dr. Rajbir Singh (C) <i>Rajbir</i> Dr. Jitender Kumar (Science) <i>Jitender</i> Dr. Devinder (Arts) <i>Devinder</i> Ms. Manisha (Commerce) <i>Manisha</i> Mr. Sanjeev LA (Clerical Work) <i>Sanjeev</i>
	Forms Attestation	<ul style="list-style-type: none"> DR Meenakshi (Commerce and Sciences) Mrs Bir Inder Kaur (Arts) <i>BIR</i>

11.	Purchase Committee	<ul style="list-style-type: none"> • Dr. Reena Yadav (C) • Dr. Punam Devi • Dr. Krishan Kumar
12.	GeM	<ul style="list-style-type: none"> • Dr. Iqbal Kaur • Dr. Sapna (C) • Ms. Manisha • Ms. Preeti • Dr. Shreshtha Muraal (C) • Dr. Seema Pandey • Ms. Komal Garg • Ms. Pooja Rani
13.	All types of Printing	<ul style="list-style-type: none"> • Dr. Krishan Kumar (C) • Sh. Sunil Kumar • Mrs. Manjit-Kaur • Dr. Seema Pandey • Dr. Satish Kumar Garg • Dr. Devinder Kumar
14.	College Magazine	<ul style="list-style-type: none"> • Ms. Komal Garg (C) • Dr. Shreshtha Mural • Ms. Monika • Ms. Pooja Rani • Ms. Preeti • Ms. Manisha
15.	Women Cell and Youth Cell	<ul style="list-style-type: none"> • Ms. Monika (C) • Ms. Komal Garg • Sh. Vinay Kumar Pathak • Ms. Preeti • Ms. Preeti Sharma
16.	Placement Cell/Career Counselling	<ul style="list-style-type: none"> • Dr. Seema Pandey (P.O) • Dr. Rajbir Singh • Mrs. Amita Rani • Ms. Pooja Rani • Mr. Rajiv (Steno) • Mr. Sandeep (Peon) • Mr. Nalain
17.	N.S.S.	<ul style="list-style-type: none"> • Dr. Meenakshi (C) • Mrs. Birinder Kaur • Dr. Krishan Kumar • Ms. Preeti (C) • Ms. Monika • Ms. Pooja Rani • Ms. Preeti Sharma • Dr. Jitender (Wooden) • Mrs. Manjit Kaur (Iron) • Dr. Satish Kumar Garg (Plastic)
18.	Advisory Board (NSS, Women Cell, Placement Cell, Legal Literacy and ED Cell)	
19.	Legal Literacy Cell	
20.	Property Incharge	
21.	Time Table, Workload and Proctorial Duties	<ul style="list-style-type: none"> • Dr. Reena Yadav (C) • Dr. Iqbal Kaur • Dr. Seema Pandey • Dr. Satish Kumar Garg

22.	Subject Change	<ul style="list-style-type: none"> • Dr. Manju (C) <i>Manju 08/10/2022</i> • Ms. Monika <i>Monika</i>
23.	SC Scholarship	<ul style="list-style-type: none"> • Ms. Komal Garg <i>Komal</i> • Mrs. Manjit Kaur (C) <i>Manjit 13/1/2022</i>
24.	BC Scholarship	<ul style="list-style-type: none"> • Ms. Sindhu Chauhan (Clerk) <i>Sindhu</i> • Ms. Amita (C) <i>Amita</i> • Sh. Sunil Kumar <i>Sunil</i> • Ms. Sindhu Chauhan (Clerk)
25.	Other Scholarship	<ul style="list-style-type: none"> • Dr. Manju <i>Manju 08/10/2022</i>
26.	Court Case	<ul style="list-style-type: none"> • Sh. Rajiv Kumar (Steno) • Dr. Rajiv Kumar <i>Rajiv 31/1/22</i> • Dr. Jitender Kumar <i>Jitender</i> • Dr. Satish Kumar Garg <i>Satish</i>
27.	Prizes, Photography, Tent, Shamina, Seating Arrangement and Sound system	<ul style="list-style-type: none"> • Ms. Neha (Clerical Work) • Dr. Devinder Kumar (C) <i>Devinder</i> • Dr. Sapna <i>Sapna</i> • Sh. Sunil Kumar • Dr. Shreshtha Muraal <i>Shreshtha</i>
28.	Public Relation	<ul style="list-style-type: none"> • Dr. Satish Kumar Garg <i>Satish</i> • Dr. Sunil Kumar (C) • Ms. Preeti <i>Preeti</i> • Ms. Monika <i>Monika</i>
29.	Important Day Celebrations	<ul style="list-style-type: none"> • Dr. Rajbir Singh (C) <i>Rajbir</i> • Dr. Devinder Kumar <i>Devinder</i> • Sh. Sunil Kumar <i>Sunil</i> • Dr. Seema Pandey <i>Seema</i> • Ms. Komal Garg <i>Komal</i> • Ms. Monika <i>Monika</i>
30.	Bus Pass/Voter Card/Aadhaar card/PPP/Passport/Driving License	<ul style="list-style-type: none"> • Sh. Vinay Kumar Pathak(C) <i>Vinay</i> • Sh. Sunil Kumar <i>Sunil</i> • Mrs. Pooja (C.Sc) <i>Pooja</i> • Ms. Komal Garg <i>Komal</i>
31.	Red Cross/Red Ribbon Club & Dispensary	<ul style="list-style-type: none"> • Ms. Preeti Sharma <i>Preeti</i> • Ms. Amita Rani (C) <i>Amita</i> • Ms. Monika <i>Monika</i> • Ms. Pooja Rani <i>Pooja</i> • Ms. Preeti Sharma <i>Preeti</i>
32.	Road Safety and Traffic Interpretations Centre	<ul style="list-style-type: none"> • Mrs. Pooja (C.Sc) (C) <i>Pooja</i> • Ms. Preeti <i>Preeti</i>
33.	Tour Committee	<ul style="list-style-type: none"> • Mrs. Bir Inder Kaur (C) <i>Bir</i> • Dr. Punam Devi Bagi <i>Punam</i> • Dr. Krishan Kumar <i>Krishan</i>
34.	Lecture Shortage & Absentee Fine	<ul style="list-style-type: none"> • Dr. Iqbal Kaur <i>Iqbal 08/11/2022</i> • Dr. Rajbir (C/Arts) <i>Rajbir</i> • Dr. Sapna (Science) <i>Sapna</i> • Ms. Preeti Sharma(Commerce) <i>Preeti</i>
35.	Refreshment Committee	<ul style="list-style-type: none"> • Dr. Shreshtha Muraal (C) <i>Shreshtha</i> • Dr. Sapna <i>Sapna</i> • Mrs. Pooja (C.Sc) <i>Pooja</i> • Ms. Monika <i>Monika</i>

36.	Cultural Committee	<ul style="list-style-type: none"> • Ms. Preeti Sharma • Dr. Iqbal Kaur(C) <i>Iqbal Kaur</i> • Dr. Devinder Kumar (C-All music items) <i>8/11/2022</i> • Sh. Vinay Kumar Pathak (M) <i>a</i> • Dr. Krishan Kumar (C-Literary Items like Poetical Symposium, Declamation etc.) <i>kr</i> • Ms. Manjit Kaur(M) <i>Manjit 8/11/2022</i> • Sh. Sunil Kumar(M) <i>st</i> • Dr. Seema Pandey(C-Quiz) <i>Seema</i> • Mr. Naresh kumar Nain (M) <i>Naresh</i> • Ms. Preeti(C-Theatre) <i>Preeti</i> • Ms Preeti Sharma(M) <i>Preeti</i> • Ms. Pooja Rani(C-Singing) <i>Pooja</i> • Ms Amita Rani(M) <i>Amita</i> • Ms. Monika(C-Dance) <i>Monika</i> • Ms. Komal Garg (M) <i>Komal</i> • Ms. Manisha <i>Manisha</i>
37.	Office Expenditure / Stationary	<ul style="list-style-type: none"> • Sh. Naresh Kumar Nain (C) <i>Naresh</i> • Ms. Komal Garg <i>Komal</i> • Sh. Vinay Kumar Pathak <i>Vinay</i> • Ms. Preeti <i>Preeti</i>
38.	Earn While You Learn Scheme/Green Campus	<ul style="list-style-type: none"> • Mrs. Bir Inder Kaur(C) <i>Bir</i> • Dr. Seema Pandey <i>Seema</i> • Dr. Shreshtha Mural <i>Shreshtha</i> • Ms. Pooja Rani <i>Pooja</i>
39.	Eco Club/Nature Interpretation/Harit Haryana Unnat Haryana	<ul style="list-style-type: none"> • Dr. Manju (C) <i>Manju 08/01/2022</i> • Ms. Manisha <i>Manisha</i> • Sh. Vinay Kumar Pathak <i>Vinay</i>
40.	CBCS/ Elective Courses System Committee	<ul style="list-style-type: none"> • Dr. Meenakshi (C) • Mrs. Bir Inder Kaur <i>Bir</i> • Dr. Krishan Kumar <i>Krishan</i> • Dr. Sapna <i>Sapna</i>
41.	Outsourcing Policy-I/II and Extension Lecturer	<ul style="list-style-type: none"> • Dr. Rajiv Kumar (C) <i>Rajiv</i> • Mrs. Manjit Kaur <i>Manjit 8/11/2022</i> • Dr. Jitender Kumar <i>Jitender</i>
42.	Apprentice	<ul style="list-style-type: none"> • Dr. Shreshtha Muraal(C) <i>Shreshtha</i> • Ms. Manisha <i>Manisha</i> • Sh. Sunil Kumar
43.	Ph.D Verification Committee	<ul style="list-style-type: none"> • Dr. Meenakshi(C) • Dr. Punam Devi Bagi <i>Punam</i> • Sh. Satbir Singh <i>Satbir</i> • Dr. Shreshtha Muraal <i>Shreshtha</i>
44.	Extension Lecturer	<ul style="list-style-type: none"> • Dr. Meenakshi (C) • Mrs. Bir Inder Kaur <i>Bir</i> • Dr. Seema Pandey <i>Seema</i>
45.	Income Tax Verification	<ul style="list-style-type: none"> • Ms. Manisha (C) <i>Manisha</i> • Ms. Amita Rani <i>Amita</i>

46.	Public Health (Water and Sanitation)	<ul style="list-style-type: none"> Ms. Komal Garg <i>Komal</i> Ms. Preeti Sharma <i>Preeti</i> Dr. Rajbir Singh (C) <i>Rajbir</i> Dr. Devinder Kumar <i>Devinder</i> Dr. Satish Kumar Garg <i>Satish</i> Mr. Sandeep (Peon) <i>Sandeep</i> Dr. Sapna (C) <i>Sapna</i> Mrs. Pooja (C.Sc.) <i>Pooja</i> Ms. Preeti <i>Preeti</i> Mr. Rajiv (Steno)
47.	Web Portal, HRMS, MIS, LMS	<ul style="list-style-type: none"> Dr. Reena Yadav (C) <i>Reena</i> Sh. Sunil Kumar <i>Sunil</i> Dr. Punam Devi Bagi (C) <i>Punam</i> Dr. Krishan Kumar <i>Krishan</i> Dr. Iqbal Kaur <i>Iqbal</i> Dr. Rajiv Kumar <i>Rajiv</i> Dr. Manju <i>Manju</i> Sh. Naresh Kumar Nain <i>Naresh</i> Dr. Rajbir Singh <i>Rajbir</i> Mrs. Pooja (C.Sc.) <i>Pooja</i> Dr. Devinder Kumar <i>Devinder</i> Dr. Sapna <i>Sapna</i> Dr. Punam Devi Bagi (C) <i>Punam</i> Dr. Manju <i>Manju</i> Dr. Shreshtha Muraal <i>Shreshtha</i> Dr. Sapna <i>Sapna</i> Dr. Satish Kumar Garg <i>Satish</i> Dr. Rajbir Singh <i>Rajbir</i> Dr. Rajiv Kumar <i>Rajiv</i> Dr. Sapna <i>Sapna</i> Ms. Monika <i>Monika</i> Dr. Satish Kumar Garg <i>Satish</i> Dr. Rajbir Singh (C) <i>Rajbir</i> Dr. Jitender Kumar <i>Jitender</i> Sh. Naresh Kumar Nain <i>Naresh</i> Dr. Krishan Kumar (C) <i>Krishan</i> Mrs. Manjit Kaur Ms. Manisha <i>Manisha</i> Dr. Manju <i>Manju</i> Dr. Devinder Kumar <i>Devinder</i> Ms. Pooja Ram <i>Pooja</i>
48.	Annual Report	
49.	Construction and Maintenance of College Building and Dilapidation (PWD)	
50.	Science Exhibition/ Lab Upgradation	
51.	Sports Board	
52.	Canteen Committee	
53.	College Library Committee	
54.	Result Verification Committee	<ul style="list-style-type: none"> Ms. Manisha (Commerce) (C) <i>Manisha</i> Ms. Preeti Sharma (Commerce) <i>Preeti</i> Dr. Jitender (Arts) (C) <i>Jitender</i> Sh. Sunil Kumar (Arts) <i>Sunil</i> Ms. Pooja (C.S) (C) (Science) <i>Pooja</i> Ms. Preeti (M) (Science) <i>Preeti</i> Dr. Sapna Ms. Monika

55.	Physical Verification Committee	<ul style="list-style-type: none"> • Dr. Iqbal Kaur(C) <i>Iqbal Kaur 08/10/2022</i> • Ms. Manisha <i>Manisha</i> • Ms Preeti <i>Preeti</i>
56.	Beautification, Cleanliness of Campus	<ul style="list-style-type: none"> • Ms. Pooja Rani(C) <i>Pooja</i> • Mrs. Pooja (C.Sc.) <i>Pooja</i> • Dr. Devinder Kumar <i>Devinder</i>
57.	Decoration	<ul style="list-style-type: none"> • Ms. Preeti Sharma <i>Preeti</i> • Dr. Shreshtha(C) <i>Shreshtha</i> • Dr. Rajbir <i>Rajbir</i>
58.	Maintenance of IT solution	<ul style="list-style-type: none"> • Ms. Monika <i>Monika</i> • Ms. Manisha <i>Manisha</i> • Ms. Preeti Sharma <i>Preeti</i>
59.	Stage Secretary	<ul style="list-style-type: none"> • Mrs. Pooja (C.Sc.) (C) <i>Pooja</i> • Ms. Manisha <i>Manisha</i> • Sh. Naresh Kumar <i>Naresh</i>
60.	Language Lab	<ul style="list-style-type: none"> • Dr. Krishan Kumar (C) <i>Krishan</i> • Sh. Sunil Kumar <i>Sunil</i> • Ms Monika <i>Monika</i>
61.	ED Cell/Atam Nirbhar Haryana <i>Skill Development cell</i>	<ul style="list-style-type: none"> • Dr. Reena Yadav(C) <i>Reena</i> • Ms. Manjit Kaur <i>Manjit 08/10/2022</i> • Dr. Shreshtha Muraal(C) <i>Shreshtha</i> • Ms. Komal Garg <i>Komal</i> • Ms. Amita <i>Amita</i>
62.	Alumni Coordination Cell	<ul style="list-style-type: none"> • Dr. Meenakshi(C) <i>Meenakshi</i> • Dr. Punam Devi Bagri <i>Punam</i> • Dr. Manju <i>Manju 08/10/2022</i> • Dr. Seema Pandey <i>Seema</i> • Dr. Shreshtha Muraal <i>Shreshtha</i> • Sh. Satbir Singh <i>Satbir</i>
63.	Discipline	<ul style="list-style-type: none"> • Dr. Iqbal Kaur <i>Iqbal 08/10/2022</i> • Dr. Rajiv Kumar <i>Rajiv</i> • Dr. Manju <i>Manju 08/10/2022</i> • Dr. Rajbir <i>Rajbir</i> • Dr. Jitender Kumar <i>Jitender</i> • Dr. Devinder Kumar <i>Devinder</i> • Ms. Preeti <i>Preeti</i> • Ms. Pooja Rani <i>Pooja</i> • Ms. Preeti Sharma <i>Preeti</i>
64.	Biometric/BSNL/Internet/ Dongle Recharge	<ul style="list-style-type: none"> • Ms. Pooja (C. Sci.) (C) <i>Pooja</i> • Mr. Vinay Kumar Pathak <i>Vinay</i> • Dr. Jitender Kumar <i>Jitender</i> • Dr. Satish Kumar Garg <i>Satish</i> • Sh. Sandeep Kumar (LA) <i>Sandeep</i>
65.	Compulsory Computer Education	<ul style="list-style-type: none"> • Dr. Sapna (C) <i>Sapna</i> • Mrs. Pooja (C.Sc.) <i>Pooja</i>

66.	E-Learning/Edusat /Smart Class Room	<ul style="list-style-type: none"> Dr. Sapna(C) <i>Sapna</i> Ms. Komal Garg <i>Komal</i> Sh. Vinay Kumar Pathak <i>Vinay</i> Ms. Preeti <i>Preeti</i>
67.	Student Legacy System	<ul style="list-style-type: none"> Dr. Reena Yadav(C-Arts) Ms. Manisha(C-Commerce) <i>Manisha</i> Dr. Sapna(C)(C-Sciences) <i>Sapna</i>
68.	Office Work/ Email/ DHE Notice	<ul style="list-style-type: none"> Dr. Meenakshi(C) Mr. Naresh Kumar <i>Naresh</i> Sh. Rajiv (Steno) Mrs. Sindhu Chauhan
69.	Id Card/ Invitation	<ul style="list-style-type: none"> Dr. Manju(C) <i>Manju</i> Mrs. Pooja (C.Sc.) <i>Pooja</i> Mr. Vinay Kumar Pathak
70.	Staff Room In charge	<ul style="list-style-type: none"> Dr. Krishan Kumar(C) Ms. Manisha <i>Manisha</i> Ms. Pooja Rani <i>Pooja</i>
71.	Auction/Disposal	<ul style="list-style-type: none"> Dr. Krishan Kumar(C) Dr. Jitender Kumar <i>Jitender</i> Ms. Manisha <i>Manisha</i>
72.	Class IV Employee Supervision (Committee must check the working of employees)	<ul style="list-style-type: none"> Dr. Punam Devi (C) <i>Punam</i> Dr. Shreshtha <i>Shreshtha</i> Dr. Seema Pandey <i>Seema</i> Ms. Pooja Rani <i>Pooja</i>
73.	Subject Society Report (At least five activities in each subject)	<ul style="list-style-type: none"> Dr. Reena Yadav(C-Arts) Dr. Seema Pandey (C-Commerce) Dr. Satish Kumar Garg(C-Sciences)
74.	Building Fund Committee	<ul style="list-style-type: none"> Dr. Punam Devi (C) <i>Punam</i> Dr. Krishan Kumar <i>Krishan</i> Dr. Iqbal Kaur <i>Iqbal</i>
75.	Attendance Verification of Outsourcing Employee Attendance Verification of Apprentice Attendance Verification of Extension Lecture	<ul style="list-style-type: none"> Dr. Rajiv Kumar <i>Rajiv</i> Dr. Shreshtha Muraal <i>Shreshtha</i> Dr. Meenakshi
76.	Student A/D Fund /SAF /Fee Concession	<ul style="list-style-type: none"> Dr. Manju (C) <i>Manju</i> Dr. Seema <i>Seema</i> Dr. Satish Kumar Garg <i>Satish</i> Dr. Rajbir Singh(C) Sh. Sunil Kumar <i>Sunil</i> Ms. Pooja Rani <i>Pooja</i>
77.	Electricity Repair, Generator, AC	

78.	Prevention of Sexual Harassment/Gender Sensitization Cell / <i>Equal Opportunity Cell.</i>	<ul style="list-style-type: none"> Mr. Naresh(Peon) <i>NA</i> Dr. Meenakshi(C) Mrs. Bir Inder Kaur <i>B.I.K.</i> Dr. Reena Yadav <i>R.Y.</i> Dr. Punam Devi Bagi <i>P.D.B.</i> Dr. Krishan Kumar <i>K.K.</i> Ms. Komal Garg <i>K.G.</i> Dr. Meenakshi(C) Mrs. Bir Inder Kaur <i>B.I.K.</i> Dr. Punam Devi Bagi <i>P.D.B.</i> Dr. Krishan Kumar <i>K.K.</i> Ms. Komal Garg <i>K.G.</i> Dr. Punam Devi Bagi (C) <i>P.D.B.</i> Dr. Seema Pandey <i>S.P.</i> Sh. Satbir Singh <i>S.S.</i>
79.	Internal Complaint Committee/Anti Ragging /Grievance Cell/ Vigilance Cell	<ul style="list-style-type: none"> Dr. Meenakshi(C) Mrs. Bir Inder Kaur <i>B.I.K.</i> Dr. Punam Devi Bagi <i>P.D.B.</i> Dr. Krishan Kumar <i>K.K.</i> Ms. Komal Garg <i>K.G.</i> Dr. Punam Devi Bagi (C) <i>P.D.B.</i> Dr. Seema Pandey <i>S.P.</i> Sh. Satbir Singh <i>S.S.</i>
80.	Value Added Courses/Certificate Courses	<ul style="list-style-type: none"> Dr. Meenakshi(C) Mrs. Birinder Kaur <i>B.I.K.</i> Dr. Punam Devi Bagi <i>P.D.B.</i> Dr. Iqbal Kaur <i>I.K.</i> Dr. Punam Devi Bagi(C) <i>P.D.B.</i> Ms. Monika <i>M.</i> Sh. Sunil Kumar <i>S.K.</i> Dr. Sapna <i>S.</i>
81.	AEPIC(Academic and extra Curricular Planning and Implementation Committee	<ul style="list-style-type: none"> Dr. Meenakshi(C) Mrs. Birinder Kaur <i>B.I.K.</i> Dr. Punam Devi Bagi <i>P.D.B.</i> Dr. Iqbal Kaur <i>I.K.</i> Dr. Punam Devi Bagi(C) <i>P.D.B.</i> Ms. Monika <i>M.</i> Sh. Sunil Kumar <i>S.K.</i> Dr. Sapna <i>S.</i> Dr. Sapna (C) <i>S.</i> Dr. Satish Kumar Garg <i>S.K.G.</i> Dr. Rajbir Singh <i>R.S.</i>
82.	Soft Skills/Life Skills/ Language Communication Skills/ ICT Computing Skills	<ul style="list-style-type: none"> Dr. Meenakshi(C) Mrs. Birinder Kaur <i>B.I.K.</i> Dr. Punam Devi Bagi <i>P.D.B.</i> Dr. Iqbal Kaur <i>I.K.</i> Dr. Punam Devi Bagi(C) <i>P.D.B.</i> Ms. Monika <i>M.</i> Sh. Sunil Kumar <i>S.K.</i> Dr. Sapna <i>S.</i> Dr. Sapna (C) <i>S.</i> Dr. Satish Kumar Garg <i>S.K.G.</i> Dr. Rajbir Singh <i>R.S.</i> Dr. Rajbir Singh (C) <i>R.S.</i> Dr. Jitender Kumar <i>J.K.</i> Ms. Pooja Rani <i>P.R.</i> Mr. Naresh(Peon) <i>NA</i>
83.	E-Waste/ Chemical Waste Management Committee	<ul style="list-style-type: none"> Dr. Meenakshi(C) Mrs. Birinder Kaur <i>B.I.K.</i> Dr. Punam Devi Bagi <i>P.D.B.</i> Dr. Iqbal Kaur <i>I.K.</i> Dr. Punam Devi Bagi(C) <i>P.D.B.</i> Ms. Monika <i>M.</i> Sh. Sunil Kumar <i>S.K.</i> Dr. Sapna <i>S.</i> Dr. Sapna (C) <i>S.</i> Dr. Satish Kumar Garg <i>S.K.G.</i> Dr. Rajbir Singh <i>R.S.</i> Dr. Rajbir Singh (C) <i>R.S.</i> Dr. Jitender Kumar <i>J.K.</i> Ms. Pooja Rani <i>P.R.</i> Mr. Naresh(Peon) <i>NA</i>
84.	Solar Power Plant Committee	<ul style="list-style-type: none"> Dr. Meenakshi(C) Mrs. Birinder Kaur <i>B.I.K.</i> Dr. Punam Devi Bagi <i>P.D.B.</i> Dr. Iqbal Kaur <i>I.K.</i> Dr. Punam Devi Bagi(C) <i>P.D.B.</i> Ms. Monika <i>M.</i> Sh. Sunil Kumar <i>S.K.</i> Dr. Sapna <i>S.</i> Dr. Sapna (C) <i>S.</i> Dr. Satish Kumar Garg <i>S.K.G.</i> Dr. Rajbir Singh <i>R.S.</i> Dr. Rajbir Singh (C) <i>R.S.</i> Dr. Jitender Kumar <i>J.K.</i> Ms. Pooja Rani <i>P.R.</i> Mr. Naresh(Peon) <i>NA</i>
85.	Counseling Cell # Let's Talk	<ul style="list-style-type: none"> Dr. Meenakshi(C) Mrs. Birinder Kaur <i>B.I.K.</i> Dr. Punam Devi Bagi <i>P.D.B.</i> Dr. Meenakshi

Note: These committees will start working with immediate effect. All are further requested to take over the charge from previous incharge latest by 01/01/2022 *Please read it 11/11/2022.*

Copy to:

Chief Proctor
Bursar
Office Clerk

Meenakshi
Meenakshi
Principal
GCG Palwal
Kurukshetra