

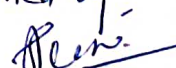
**OFFICE OF THE PRINCIPAL GOVT. COLLEGE FOR GIRLS, PALWAL (KURUKSHETRA)**  
**LESSON-PLAN for the Session 2024-25**

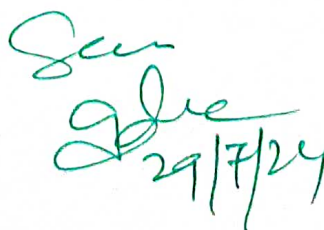
**Name of Assistant/ Associate Professor:** Dr. Seema Pandey  
**Class:** B. Com  
**Semester** 3rd  
**Subject** Income Tax Law-I  
**Paper:** B23-COM-302

Sr. No.	Week	Topics to be covered	Remarks if any
1	22-30 July 2024	Income tax: Concepts - Assesses, person, previous year, assessment year	
2	1-8 August 2024	Income tax: Concepts - Gross total income, total income, casual income, virtual digital asset;	
3	9-17 August 2024	Role of PAN and Aadhar number in income tax;	
4	19-24 August 2024	Maximum Marginal Rate of Tax; Alternate Minimum Tax; Agricultural Income;	Assignment/Quiz
5	27-31 August 2024	Tax evasion, Tax avoidance, Tax planning and Tax management	
6	2-7 September 2024	Computation of incomes based on residential status of individuals	
7	9-14 September 2024	Computation of incomes of HUFs	
8	16-21 September 2024	Computation of incomes of Company and other persons	
9	24-30 September 2024	Determining incomes taxable and exempt under the head salaries (including retirement benefits and provisions) and income from house property.	Seminar/Presentation
10	1,4,5,7-12, October 2024	Computation of taxable incomes under the head profits and gains of business or profession	
11	14-19 October 2024	Computation of exemptions under the head profits and gains of business or profession (including Depreciation provisions)	
12	21-26 October 2024	Computation of taxable incomes and exemptions under the head Capital Gains.	Seminar/Presentation/Class Test etc
13	4-9 November 2024	Income from other sources	
14	11-16 November 2024	Clubbing and aggregation of incomes	
15	18-22-November 2024	Set off and carry forward of losses; Exempted incomes	

\*Vacation as per university calendar

\*Assignments and unit test will be taken as per schedule

Submitted by :-  
  
 (Dr. Seema Pandey)

  
 29/7/24

**OFFICE OF THE PRINCIPAL GOVT. COLLEGE FOR GIRLS, PALWAL (KURUKSHETRA)****LESSON-PLAN for the Session 2024-25****Name of Assistant/ Associate Professor: Dr. Seema Pandey****Class****B.Com****Semester****3rd****Subject****Banking and Insurance****Paper****B23-COM-303**

Sr. No	Week	Topics to be covered	Remarks if any
1	22-30 July 2024	Banking: Concept, features & functions	
2	1-8 August 2024	Importance and Principles of banking Evolution of banking in India	
3	9-17 August 2024	Classifications of banks, Credit Creation	
4	19-24 August 2024	Banking Regulation Act 1949: Major provisions.	Assignment/Quiz
5	27-31 August 2024	Indian Banking System: Features and Nationalization of commercial banks and its effects	
6	2-7 September 2024	Reserve Bank of India – Functions, control of credit by RBI, power of RBI; Recent trends in Indian banking system.	
7	9-14 September 2024	Insurance: Concept, need and principles of insurance	
8	16-21 September 2024	Insurance and Economic Development	
9	24-30 September 2024	Life and General Insurance: Principles & Present Status	Seminar/Presentation
10	1,4,5,7-12, October 2024	Growth of life and general insurance in India,	
11	14-19 October 2024	Claims settlement procedure, Regulatory Framework of Insurance	
12	21-26 October 2024	Fire insurance: Concept, principles, Fire insurance policy & claims settlement procedure	Seminar/Presentation/Class Test etc
13	4-9 November 2024	Marine insurance: Marine insurance policy and claims settlement procedures	
14	11-16 November 2024	Accident and motor insurance: Policy and claims settlement procedures.	
15	18-22-November 2024	Revision and Power Point Presentations	

\*Vacation as per university calendar

\*Assignments and unit test will be taken as per schedule

Seema  
29/7/24

Submitted by:  
[Dr. Seema Pandey]

**OFFICE OF THE PRINCIPAL GOVT. COLLEGE FOR GIRLS,  
PALWAL(KURUKSHETRA)**

**LESSON-PLAN for the Session 2024-25**

**Name of Assistant/ Associate Professor:** Dr. Seema Pandey  
**Class:** B. Com  
**Semester** 5th  
**Subject** Income Tax Law-I  
**Paper:** BC-504

Sr. No.	Week	Topics to be covered	Remarks if any
1	22-30 July 2024	Introduction to income tax: concept, tax, person, income, agricultural income, casual income, previous year, financial year, assessment year	
2	1-8 August 2024	Gross total income, total income; tax management: tax evasion, avoidance, and tax planning	
3	9-17 August 2024	Basis of charges: scope of total income, residence and tax liability, Income which does not form part of total income.	Quiz
4	19-24 August 2024	Income from salary	
5	27-31 August 2024	Income from salary	Quiz and Test
6	2-7 September 2024	Income from house property	
7	9-14 September 2024	Income from house property	
8	16-21 September 2024	Income from house property	Power Point Presentations
9	24-30 September 2024	Income from profit and gains from business and profession	
10	1,4,5,7-12, October 2024	Income from profit and gains from business and profession	Group Discussions
11	14-19 October 2024	Income from capital gains and other sources.	
12	21-26 October 2024	Income from capital gains and other sources.	
13	4-9 November 2024	Clubbing and aggregation of income	
14	11-16 November 2024	Provisions regarding set-off and carry forward of losses.	Quiz and Power Point Presentations
15	18-22-November 2024	Revisions and Power Presentations	

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Submitted by  
*[Signature]*  
 (Dr. Seema Pandey)

*[Signature]*  
 29/7/24



OFFICE OF THE PRINCIPAL GOVT. COLLEGE FOR GIRLS, PALWAL  
(KURUKSHETRA)

LESSON-PLAN for the Session 2024-25

Name of Assistant/ Associate Professor: Dr. Seema Pandey

Class: M. Com

Semester: 1st

Subject: Business Research Method

Paper: M 24-Com-104

Sr. No.	Week	Topics to be covered	Remarks if any
1	8-12 August 2024	Business research: Concept, significance, categories-basic, applied; Types of research: Analytical, applied, conceptual, empirical, experimental, casual;	
2	12-17 August 2024	Approaches to research: Quantitative, qualitative, longitudinal, cross sectional; Methods vs methodology;	
3	19-24 August 2024	Research Problem: Concept, selection, defining research questions, formulation of research problem, framing of research hypothesis, developing research plan.	Quiz
4	27-31 August 2024	Research process: Concept, steps;	
5	2-7 September 2024	Research design: Concept, significance, types – Descriptive, exploratory, conclusive, experimental; Variables: Meaning, need, types; Measurement: Scales of measurement;	Quiz and Test
6	9-14 September 2024	Likert's scale: Concept, types; Reliability: Validity: concept, types;	
7	16-21 September 2024	Literature Review: Concept, process, types-traditional, conceptual, narrative, systematic, critical, Meta-analysis; Citation; Referencing (APA style)	
8	24-30 September 2024	Sampling: Concept, need, types, characteristics of a good sample; population vs sample; types of errors;	Power Point Presentations
9	1,4,5,7-12, October 2024	Data collection and analysis: Types, tabulation, approaches; Questionnaire, interview, observation, experimentation, survey methods, case study method;	
10	14-19 October 2024	Hypothesis Testing: Concept, process, types, t- test, z-test (single, two populations and paired sample);	Group Discussions
11	21-26 October 2024	Test of Association: Chi Square test; ANOVA; Multiple Regression Analysis; Factor analysis.	

12	4-9 November 2024	Interpretation of data: Concept and techniques; Report writing: Significance, types of reports, Layout of a good report, Precautions in report writing;	
13	11-16 November 2024	Writing a research proposal: Purpose, nature, evaluation, content, format, considerations, presentation; Research Ethics: Concept; need, principles, ethical issues in research.	
14	18-22-November 2024	Revision	

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*Seema*

*Seema*  
10/10/24