

Minutes of the Meeting

With reference to Memo NO 7867 dated 03/07/2023, a Meeting of ICAC was held on 10/07/2023. Agenda of the meeting was to verify the Research Publication of the teaching faculty for the session 2018-19 to 2022-23 for online Transfer Drive. Committee has verified the score of Research Publication of following staff Members:

1. Dr. Meeraleshi
2. Dr. Purnam Devi Baji
3. Sr. Iqbaal Kaur
4. Sr. Seema Pandey
5. Ms. Monika.
6. Sr. Manju.

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Members:

1. Brahmdee Kaur Baji
2. Dr. Purnam Baji Baji
3. Dr. Iqbal Kaur Iqbal
4. Sr. Seema Pandey Seema.

Seema
10/7/23

Minutes of Meeting IQAC

A meeting of the IQAC members under the chairmanship of Principal Dr. Gagandeep Kaur was conducted in the office at 1:00 pm on 5 August 2023. The agenda^{discussed} was as follows:

1. Orientation / Induction Programme for newcomers will be organised by IQAC on 12 August 2023.
2. Weekly Lesson Plans should be submitted by all HODS to IQAC by 25th August.
3. A tentative activity Planner of the Department Cells should be submitted to IQAC by 25th August.
4. Format for submitting activity report will be circulated among staff and all must adopt this format only for the same.
5. Special tutorials for slow learners will be met by the teachers in the vacant periods of students in the library.
6. Qualitative workshops and seminars should be organised for the welfare of the students as well as staff members. Proposals will be invited from various departments for organising the same.
7. PTM should be organised 2 times in a year one month before commencing the examination.
8. Action taken report will be maintained quarterly.
9. Complete College building is yet to be taken over due to some deficiency

in college building, so special initiatives will be taken by the PWD Committee.
10. It was also decided in the meeting that rooms will be allocated to various committees, cells and P.G Departments.

Committee Members

- 1. Bishudee Kaur Bhow
- 2. Dr. Iqbal Kaur Jhal
- 3. Dr. Seema Pandey

Members
Convener

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Jull
17/10/23
Principal.

Minutes of the Meeting

Date 11/9/2023

A meeting of iqac committee members was held on 01/09/2023 at 02:15 in the office of IQAC.

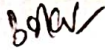

Agenda:

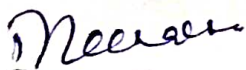
1. To verify and discuss the cases of assistant / associate professors for various grades.
2. To prepare the schedule of activities to be conducted during the session 2023-24.

The minutes of the meeting are as follows:

1. The committee verified the cases of Dr. Iqbaal Kaur and Dr. Krishan Kumar for professor scale.
2. Schedule of activity to be undertaken during the session 2023-24 has been prepared in the meeting as per the activity calendar provided by the teachers.

Members IQAC:

1. Mrs. Birender Kaur 
2. Dr. Iqbaal Kaur
3. Dr. Seema Pandey 


Convener
IQAC

Principal

Minutes of the Meeting

5/9/2023

The meeting of the IQAC members was held on 5 September, 2023 at 02:15 in the office of IQAC.

Agenda:

1. To check the status of MoU.
2. To prepare academic calendar for the session 2023-24
3. To decide the sessional examination to be conducted during the session 2023-24
4. To decide the mechanism for reviewing the feedback collected from students parents and teachers so that remedial actions may be taken accordingly.
5. Any other matter for the betterment of college.

The minutes of the meeting are as follows:

1. After checking the status of the MOU, it was decided by the committee that different committees will be asked to conduct the various activities with the help of agency with whom MOU was signed.
2. In the meeting, academic calendar format has been decided unanimously and same was prepared by the committee members and the same has to be uploaded on web portal.
3. To evaluate the students it was suggested by the committee members that sessional should be conducted before the commencement of final examination. For this, house examination convener will be requested to prepare a schedule for sessional examination for both semesters.
4. It was decided in the meeting that there should be separate feedback committee to collect and review the collected feedback from teachers, parents and student.
5. It was decided in the meeting that college should be permanently affiliated with KUK. For this university incharge will be requested to get it permanently affiliated with University.
6. It was decided in the meeting that UGC convener will be asked to get the college in 12b(2f) as college has completed five years.

Members IQAC:

1. Mrs. Birender Kaur *B982*
2. Dr. Iqbaal Kaur
3. Dr. Seema Pandey *S.P.*

Meevase
Convener

Principal

IQAC

Minutes of the Meeting held on 4 October, 2023

The meeting of the IQAC members was held on 4 October, 2023 at 02:15 pm in the office of IQAC.

Agenda of Meeting: To verify the cases of assistant / associate professors under CAS.
The minutes of the meeting are as follows:

The cases of following assistant or associate professor has been checked and verified in the meeting by IQAC members:

1. Dr. Rajbir Singh
2. Dr. Seema Pandey
3. Ms. Amita Rani
4. Ms. Komal Garg
5. Ms. Manjeet Kaur
6. Dr. Rajiv Kumar
7. Dr. Jitender Kumar

Members IQAC:

1. Mrs. Birender Kaur *Birender*
2. Dr. Iqbaal Kaur
3. Dr. Seema Pandey *Seema*

Meeva
Convener
IQAC

Principal

Minutes of the Meeting

A meeting of IQAC was held on 1st February, 2024 and following agenda were discussed:

- To finalise the dates of annual athletic meet and Umang festival for the session 2023-24.
- To discuss the utilisation of the grant of Women Cell and placement cell.
- To organise faculty development programs, workshops or extension lectures for students as well as for staff.
- To discuss and verify the cases of assistant or associate professors for different scales.
- To discuss any other point related to the development and welfare of the institution.

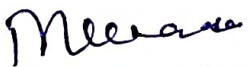
Minutes of the Meeting:

- It was decided in the meeting that the annual athletic meet and Umang Utsav will be organised after examination is over.
- It was also proposed that for the enhancement of the theatre skills of the students a workshop should be organised by the cultural committee before the Umang festival.
- It is also recommended that women cell and placement cell grants must be consumed in such a way that maximum students may get benefited.
- The cases of Dr. Manju, Dr. Naveeta, Ms. Amita, Ms. Komal Garg, Mr. Vinay Kumar Pathak, Ms. Preeti were verified by IQAC.
- The cases of Dr. Sunil Thua, Dr. Seema Devi, Ms. Pooja were returned for correction.
- It was also decided that HOD and cell in-charges/ Committee will be asked to submit revised activity planner for even Semester.
- It was proposed in the meeting that the prize distribution function should be organised in the session.
- It was also proposed that convocation should also be organised in the session as many students approached the college authority to arrange convocation.
- It was also decided that an awareness program related to financial literacy will be organised for staff in the month of March, 2024 by IQAC.

IQAC members:

1. Mrs. Birender Kaur
2. Dr. Iqbaal Kaur
3. Dr. Seema Pandey




Convener IQAC