

# Meeting

Minutes of The Meeting of IQAC held on 25/08/2022.

A meeting of the IQAC members was held on 25/08/22 under the Chairmanship of Chairperson, Dr Meenakshi.

The following decisions were taken by the Committee for the session 2022-2023.

1. Orientation/Induction Program for new comers will be organised by IQAC on 5th Sept. 2022.
2. Before the starting of Teaching Term, Weekly Lesson Plans should be submitted to the Time Table Incharge by all the Head of the Departments.
3. A tentative Activity Planner of Departments/Cells should be submitted to IQAC by 15th Sept. 2022. After collection, Activity Plan slots will be given to Subject Societies/Cells/Departments etc.
4. All activities should be uploaded on Web Portal and should be recorded in centralized Activity Register that will be maintained by Web Portal Incharge and Web Portal Incharge will ensure the uploading of every activity entered in Register.
5. Activity report alongwith supportive documents in prescribed format, both in Hard and Soft Copy (duly signed by the Principal) may be given to NAAC in the end of the Session.  
Soft Copy may be in editable form.
6. Library restorers will collect all the Press release and hand over to the concerned incharges.

7. Teachers should try to differentiate fast and slow learners from their respective classes so that special mechanism can be prepared for these students.
8. Qualitative workshop for the students should be organised under different cells e.g. Marshal Art Training, Self Defence, Skill Enhancement etc.
9. Minutes of meetings of each cell / Department / Subject Society should be submitted to IQAC.
10. Registration work of college magazine should be done at the earliest by college magazine incharge.
11. Special workshop on NAAC must be organised in the beginning of the session so that proper documentation may be done.
12. Add on Course Incharge will be directed to take appropriate action to start Add. On Courses in the institution.
13. Nodal offices (Admission) will be directed to maintain the data of the students as per AISHE norms.
14. N-list login is must for the staff members.
15. All the staff members are suggested to get atleast one research paper published in UGC Care / Referred Journal / Scopus Web of Sciences etc. in one academic session.

- |                         |                |
|-------------------------|----------------|
| 1. Dr. Punam Devi Bagri | <u>P Bagri</u> |
| 2. Dr. Iqbal Kaur       | <u>Iqbal</u>   |
| 3. Dr. Rajiv Kumar      | <u>Rajiv</u>   |
| 4. Dr. Seema Pandey     | <u>Seema</u>   |

B. N. K.  
29/8/22  
Bis Indel Kaur  
Convener

Mehar  
29/8/2022

# Minutes of The Meeting

A meeting of the IQAC members held on 29/08/2022 in IQAC office.

The API Cases of Dr. Shrestha, Dr. Seema Pandey, Ms. Monika and Me. Pooja were verified and finalised and it was decided that the pending cases will be discussed in next meeting.

- 1. Dr. Punam Devi *ABH*
- 2. Dr. Iqbal Kaur *Iqbal*
- 3. Dr. Rajiv Kumar
- 4. Dr. Seema Pandey *Seema*

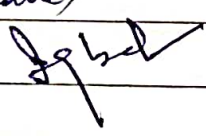
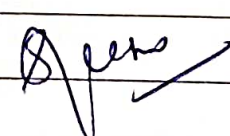
B. Kaur  
Bulinder Kaur *Bulinder*


## Minutes of The Meeting

राजकीय अणुशास्त्र विद्यालय, पलवल, गुजरात में  
दिनांक 17/09/2022 को IQAC सदस्यों की मीटिंग  
IQAC office में हुई। जिसका मुख्य Agenda  
पिछली meeting (29/08/2022) के Pending Cases  
को verify करना था।

Meeting में Ms. Manisha, Ms. Preeti, Ms.  
Komal Garg, Mr. Vinay Kumar, Dr. Manju,  
Dr. Jatender Kumar, Ms. Amita Rani and Mr.  
Naresh Kumar के API Cases verify किए गए।

Dr. Rajiv Kumar व Dr. Sapna के API  
को वापस लेना दिया गया क्योंकि उनके Performas  
IQAC द्वारा दिए गए Performas के अनुसार नहीं  
थे। Pooja Bhoria का API पर भी objection  
होने के कारण उसे लेनाया गया ताकि भविष्य  
में होने वाली API के regarding IQAC की  
meeting में इन Performas को सुनिश्चित करने के  
साथ verify किया जा सके।

1. Dr. Punam Devi (Leave)
2. Dr. Iqbal kaur 
3. Dr. Rajiv Kumar
4. Dr. Seema Pandey 

  
Member

Bopra  
(Bishinder Kaur)

Minutes of The Meeting

22/11/2022

A meeting of the IQAC members was held on 22/11/2022 in the office of IQAC. The API cases of Dr. Punam Devi, Dr. Sapna, Dr. Seema and Mrs. Pooja were verified by the committee for further necessary action.

Bgnw

1. Bishinder Kaur (Convener)
2. Dr. Punam Devi PBgn
3. Dr. Iqbal Kaur Iqbal
4. Dr. Seema Pandey Spandey

Meera

## Minutes of The Meeting

दिनांक 20/01/2023 को राजकीय कन्या महाविद्यालय, पलवल, कुश्वाहा में IQAC की meeting का आयोजन किया गया।

IQAC Convener की अध्यक्षता में महाविद्यालय की गुणवत्ता को बनाने के लिए निम्नलिखित बिंदुओं पर विचार विमर्श किया गया और आवश्यक कार्यवाही हेतु निर्णय लिए गए।

1. NAAC इंचार्ज के द्वारा दी गई Application को कट्टेनगर रखते हुए NAAC के process को समझने हेतु Teaching और Non Teaching स्टाफ सदस्यों के लिए One Day Workshop का आयोजन करवाना।
2. AP I Cases को verify करने वारे।
3. NSS, Red Cross, Red Ribbon, ED Cell और Placement Cell व अन्य विभागों को विभिन्न संस्थाओं के साथ MOU Sign करने वारे।
4. नए सत्र (2023-24) में कम से कम एक Certificate/ Value Added Course को शुरू करने वारे।
5. Alumni Meet करवाने व उसे Register करवाने से संबंधित।
6. Time Table के अंदर Smart Class Rooms को mention करने वारे तथा Time Table IQAC को देने वारे।
7. सभी विभागाध्यक्षों को Even Semester के लिए Lesson Plan, कक्षा शुरू होने से पहले बनाने वारे।
8. सभी विभाग अध्यक्षों से Slow तथा Fast/Advance Learner की List IQAC में जमा कराने वारे।
9. Student Feedback व Student Satisfaction Survey वारे।
10. प्रति वर्ष PTM करवाने वारे।
11. Student, Teacher, Principal से संबंधित Code of Conduct बनाने व Website पर Upload करने वारे।
12. Campus को Green Audit करने वारे निष्पक्ष विमर्श किया गया।

धन्यवाद स्थापन के बाद meeting की समाप्ति।

Dr. Iqbal Khan

Committee Members

1. Dr. Puram Devi Prasni
2. Dr. Iqbal Kaur
3. Dr. Seema Pandey Seema

B. Singh  
 (Principal Govt. College)  
Convener

Seema Seema 21.2.2023

Principal  
 Govt. College for Girls,  
 Palwal (Kanshal)

Principal  
 Govt. College for Girls,  
 Palwal (Kanshal)

## Minutes of The Meeting

A meeting of the IQAC members was held on 04/02/2023 to discuss and approve the 'Activity Calender' of the Even Semester for the Session 2022-23. IQAC had already received Tentative Activity Planner from various Cells / Departments in the starting of the Session.

After discussing, IQAC has approved the Activity Calender (As Per the NAAC Parameters) of the Even Semester for the session 2022-23. and asked the staff members to act accordingly. Any change in the schedule, may be approved from the authority and intimation to IQAC.

Bishinder Kant Bhow

Dr. Puram Devi Bagri

Dr. Iqbal Kant

Dr. Seema Pandey

See

20.3.2023

Principal  
Govt. College for Girls,  
Palwal (Kurukshetra)



Minutes of the Meeting

A meeting of the IQAC members was held on 18/03/2023.

CAS Guidelines issued by the Director Higher Education Haryana vide Memo No. KW 7/79-2017 C-IV (3) dated 05/12/2022 were discussed in detail by the committee.

IQAC received the cases of Dr. Meenakshi, Dr. Punam Devi Bagri and Dr. Reena Yadav for the Stage-5 Scale (Professor Scale) and also the case of Dr. Salish Garg, Assistant Professor of Physics.

- Bishal Kaur Bora
- Dr. Punam Devi Bagri
- Dr. Iqbal Kaur
- Dr. Seema Pandey
- Dr. Manju (Leave)

seen

11.4.2023  
Principal  
Govt. College for Girls,  
Palwal (Kurukshehra)

## Minutes Of The Meeting

Meeting was held on 21/03/2023 of IQAC members.

The cases for Professor Scale (Stage-5) of Dr. Meenakshi and Dr. Punam Devi Bagi were checked. Some discrepancies were found by the committee members and cases were returned for correction.

Dr. Reena Yadav, was informed telephonically and through whatsapp regarding the same.

Bismides Kaur B.A.

Dr. Punam Devi Bagi B.A.

Dr. Iqbal Kaur B.A.

Dr. Seema Pandey B.A.

Dr. Manju. Manj B.A.

Seen

11.4.2023

Principal  
Govt. College for Girls,  
Palwal

Principal  
Govt. College for Girls,  
Palwal

Minutes

A meeting of the IQAC members was held in Principal office on 31/03/2023 under the chairmanship of Principal Dr. (Mrs) Nirmal Attri.

The agenda of the meeting was to discuss about the new courses to be started from the session 2023-24.

After discussion it was decided that the Head of The Departments of English, Mathematics and Geography who have given proposal for New Courses to be started from the session 2023-2024, will ensure to fill all the required information on ERP Portal.

Bishndee Kaur B.A.

Dr. Purnam Devi Bagri B.A.

Dr. Iqbal Kaur (Leave)

Dr. Seema Pandey B.A.

Dr. Manju (Leave)

Seen

11.4.2023

Principal  
Principal  
Govt. College for Girls,  
Palwal (Kurukshetra)

Principal  
Govt. College for Girls,  
Palwal (Kurukshetra)

## Minutes of The Meeting

Meeting of the IQAC members was held on 03/04/2023 in IQAC cell to check and verify the cases, received by the IQAC.

The cases for Professor Scale (Stage-5) of Dr. Meenakshi, Dr. Punam Devi Bagi and Dr. Reena Yadav were checked and verified by the Committee.

Committee also verified the duties performed by Dr. Satish Garg, Assistant Professor of Physics during the session 2019-20, 2020-21, 2021-22 on the basis of attached annexures (Proofs) verified by the Principal.

Verified cases have been put before the Principal for further necessary action.

Bismdee Kaur B.M.

Dr. Punam Devi Bagi *[Signature]*

Dr. Iqbal Kaur *[Signature]*

Dr. Seema Pandey *[Signature]*

Dr. Manjira May *[Signature]*

Seen

*[Signature]*  
11.4.2023

Principal  
Govt. College for Girls,  
Palwal (Kurukshetra)

# Minutes Of The Meeting

Meeting of the IQAC members was held under the Chairmanship of Dr. Gagandeep Kaur, Principal, G.C.G. Palwal, Kurukshetra.

The convenor of IQAC highlighted the progress of the Institution during the session 2022-2023.

Following suggestions were made by the committee for the upcoming session (2023-24)

- PTM should be organised in the end of Semester and will be monitored by the Mentor.
- Green Audit will be organised before the end of the <sup>every</sup> session.
- Establishment of Herbal Park was discussed.
- Structure for segregation of waste will be made.
- Vegetable nursery is planned for the upcoming session in collaboration with Harbir Nursery, Dadlu, Shahbad, Kurukshetra.
- Proposal for additional unit of NSS will be done.
- Proposal for NCC unit will be send.
- Honor Board for meritorious students in college premises.
- Waiting Area and Meeting Room is proposed by the members.
- Proposal for E-library equipped with computer and furniture.
- Short videos/ PPTs/ Lectures of Subjects for future prospects should be made by college teachers.
- Proposal for Indoor, Outdoor gymnasium was proposed.
- Requirement of stretchers and wheel chair

was discussed.

1. Birkinder Kaur (Convenor) BKaur
2. Dr. Purnam Devi Bagi PBagi
3. Dr. Iqbal Kaur Iqbal
4. Dr. Seena Pandey (Lone)
5. Dr. Manju Manju
6. Dr. Ravinder Bahala Ravinder
7. Mrs. Mafi Devi
8. Ms. Monika Monika
9. Ms. Kuljeet Kaur Kuljeet Kaur